

Bhagwant University, Ajmer (Raj)

GUIDELINE FOR THESIS WRITING:


The thesis must be printed according to the following specifications:

- Plain white A4 sized paper(210*297mm)
- Writing Fonts Arial/Times New Roman and Kruti Dev (Hindi)
- Font size for Heading-TOC Heading,Subheading-14 bold,Normal-12
- One sided printing.
- Margins at the binding edge must be not less than 40 mm and other margins not less than 20 mm
- Double or 1.5 spacing (except for indented quotations or footnotes which can be single spaced)
- All pages must be numbered in one continuous sequence i.e from the title page of the first chapter to the last page of type, from 1 onwards. This sequence must include everything bound in the volume, including maps, diagrams, blank pages, etc.
- Any material which cannot be bound in with the text must be placed in a pocket inside or attached to the back cover or in a rigid container. You are reminded that if your appendices are very long, you can request permission to include them on a disc instead in order to avoid having to print your thesis in two parts. Please ensure that the disc is securely fastened in the back of your thesis if you do so.

Illustrative materials:

- May include: audio recordings (on CD) and photographic slides (35 mm in 2” * 2” frame)
- Other forms(only for Hindi language) may be submitted at the discretion of the chair of the Research Degrees Examination Board –Please contact ph.dsection@gmail.com
- Must be bound in with the text or placed in a pocket attached to the back cover.if separate from the bound volume,it must be labelled with the same information as the title page.
- Each copy of the thesis must be accompanied by a full set of this material

Binding instructions:

- Cover page in medium [Sky blue](#) cloth /Cover (e.g water resistant material).This applies to both the soft –bound and hard-bound versions. 
- Lettered in gold up the spine with degree.year,and name in size 16 or 18 point. This applies to both the soft-bound 2 copy at the time of Pre-PhD Seminar (Soft-bound theses should have the pages glued).
- Initially Soft-bound (3 Copies Spiral binding) thesis should be submitted to the Dean Research Office for the examiners.

- After award has been confirmed, 02 final hard-bound thesis should be submitted to the Dean Research Office. Hard-bound thesis must have the pages sewn in (not punched).

Word limit:

- Includes footnotes
- Excludes appendices, bibliography and editions of a text(s)
- PhD-not to exceed 100,000 words
- MPhil- not to exceed 60,000 words

Proof reading:

- You must make every effort to correct errors before submission. It is not the task of examiners to act as editors and/or proof readers of a thesis.
- The thesis must be the result of the student’s own work. This requirement does not preclude a student obtaining limited assistance with proof-reading including from professionals. When such help is obtained it should be with the prior approval of the supervisor who must be satisfied that the spirit of the ‘own work’ requirement is not breached.
- The role of proof readers is to ensure that the meaning of the author is not misrepresented due to the quality and standard of the English used. This can include correcting spelling and basic grammar errors. Inaccuracies or structural problems in academic content should not be corrected by the proof readers and remain the responsibility of the student and their supervisor.

Binding Order of Thesis:

S.NO	Item	Page No
1	Front Page	
3	Declaration by candidates	
4	Certificate by Supervisor	
5	Copyright form	
6	Dedication	i
7	Abstract with keywords(minimum 350 words)	ii
8	Table of Contents	iii
9	List of Tables	iv
10	List of Figures, Graphs	v
11	List of Illustrations	vi
12	List of Symbols, Abbreviations and Nomenclature	Vii
13	List of Equations	
14	Chapter: 1 st	A
	Chapter (Title)	
	1.1 Heading 1 st	
	1.2 Heading 2 ndChapter Conclusion	
15	Chapter: 2 nd	B
	Chapter(Title)	

	2.1 Heading 1 st	
	2.2 Heading 2 ndChapter Conclusion	
16	Chapter: 3 rd	C
	Chapter (Title)	
	3.1 Heading 1 st	
	3.2 Heading 2 ndChapter Conclusion	
17	Conclusion	D
	4.1 Achieved results / Main Conclusion	
	4.2 Future development and scope	
18	Appendix	
19	Bibliography	
20	Publications	
20.1	List of Publications	
20.2	Publications copies	
21	Curriculum Vitae	

The soft copy of Thesis must follow the norms of Shodhganga for uploading it on UGC/Sodhganga website.

Cover Page

.....
(TITLE)

Ph.D. Thesis

By

.....

(Name of the Candidate in Capitals)



© Copyright [Year & Name of the Candidate]

BHAGWANT UNIVERSITY
AJMER, RAJASTHAN, INDIA

Note: -Cover Page
(Letters in golden embossing)

Front Page

.....
(TITLE)

Thesis Submitted in Partial Fulfillment of the
Requirements for the Degree of
Doctor of Philosophy
in.....

By

.....
(Name of the Candidate)

Under the Guidance of

.....
(Name of the Supervisor)



© Copyright [Year & Name of the Candidate]

BHAGWANT UNIVERSITY
AJMER, RAJASTHAN, INDIA

BHAGWANT UNIVERSITY



AJMER, RAJASTHAN, INDIA

Declaration by the Candidate

I,declare that the thesis entitled.....
.....is plagiarism free and is being submitted by me for the award of Degree of Doctor of Philosophy in..... is the record of work carried out by me under the guidance of (**Name of Supervisor(s)**) and has not formed the basis for the award of any degree, diploma, associate-ship, fellowship, titles in this or any other University or other similar institutions of higher learning.

Date:

[Name & Signature of the Candidate]

BHAGWANT UNIVERSITY



AJMER, RAJASTHAN, INDIA

Certificate by the Supervisor

I,certify that the thesis entitled submitted for the award of Degree of Doctor of Philosophy in..... by is the record of research work carried out by him/her under my/our guidance and supervision and that this work has not formed the basis for the award of any degree, diploma, associate-ship, fellowship or other titles in this University or any other University or Institution of higher learning.

Date:

[Name of Supervisor]

Date of Thesis Defended/Approved:

Internal Examiner
Signature:

Adjunct Examiner
Signature:

BHAGWANT UNIVERSITY



AJMER, RAJASTHAN, INDIA

COPYRIGHT

.....
(TITLE)

© Copyright [Year & Name of the Candidate]

All rights reserved.

However, in accordance with the *Copyright Act of India*, this work may be reproduced, without authorization, under the conditions for "Fair Dealing." Therefore, limited reproduction of this work for the purposes of private study, research, criticism, review and news reporting is likely to be in accordance with the law, particularly if cited appropriately.