

Trainee Aeronautical Analyst – Charting/Minima/Enroute

Position Type: Full-Time
Location: Ahmedabad

Summary

The Aeronautical Analyst will be involved in learning and developing skills to produce and check aeronautical charts (Terminal or Enroute)/Aerodrome Operating Minima (AOM) and associated documentation to the required specification on time and in full.

Responsibilities

- Analyse and evaluate NOTAM's, AIP's, AIP supplements and other recognized aeronautical national documents related to the products in the applicable area of responsibility or as requested.
- Amend (Compile & Digitally Reproduce), to the required specification, the associated aeronautical charts/AOM ensuring that production requirements are met on time and in full.
- Produce (Compile & Digitally Produce) to the required specification all requested new aerodromes/AOM ensuring that production requirements are met on time and in full.
- Ensure workload is planned and prioritized to achieve pre-determined deadlines.
- Ensure all quality procedures are adhered to at all times. Notify the relevant personnel of any non-conformances.
- Maintain a good working knowledge of International Civil Aviation.
- Participate as a team member with daily production and updating of charts/AOM.
- Liaise with the relevant staff with regard to product or production non conformance and any other queries.

Academic/Educational Requirements

- Degree in Engineering (BE/B.Tech) in any stream
- CPL
- CAD (Microstation) and/or GIS experience or education.
- Cartographic education and/or experience.

Required Skills/Experience

- Cartography, Geography or air navigation Industry experience is desirable
- Excellent communication skills – oral & written
- Proven ability of working to deadlines
- Flexible

- A team player who can work on own initiative ensuring pre-determined deadlines are achieved
- Analytical, reliable and quality minded
- Attention to detail – awareness of the flight safety aspect of the production of Charts/AOM
- Pro-active attitude to work and the ability to multi-task
- Must work effectively with others in a team environment as well as work independently with little supervision
- Experience or interest in the aviation industry a definite asset
- Demonstrate computer proficiency