



# BHAGWANT GROUP OF INSTITUTIONS

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## APPLICATION FORM FOR EMPANELMENT AS

### Civil Construction Contractor

<b>1.</b>	<b>Details of the Organization/Firm</b>	
<b>i.</b>	<b>Name of the firm :</b>	
<b>ii.</b>	<b>Address (Head Office)</b>	
a)	Telephone No. (Office)	
b)	Mobile	
c)	Fax	
d)	E-Mail	
<b>iii.</b>	<b>Address (Registered Office)</b>	
a)	Telephone No. (Office)	
b)	Mobile	
c)	Fax	
d)	E-Mail	

<b>2.</b>	<b>Firm's Constitution</b>		
i.	Whether Proprietary/Partnership/ Pvt. Ltd./ Public Ltd. (certificate of registration/partnership deed to be enclosed as Annexure-I).		
ii.	Name of the Proprietor, Partners, Directors	i.	
		ii.	
		iii.	
iii.	Year of establishment		
<b>3.</b>	<b>Registration with Tax Authorities</b>		
i)	Income-Tax (PAN) No.		
ii)	Service Tax No.		
iii)	EPF Regn. No. (copies of certificates of registration with relevant authorities to be enclosed as Annexure-II-A, II-B and III-C)		
<b>4.</b>	<b>Name of the Bankers with address &amp; telephone Numbers</b>	i	
		ii	
<b>5.</b>	<b>Enclose copies of audited Balance Sheet and Profit &amp; Loss A/C. for the last 3 years (as Annexure III-A, III-B and III-C)</b>		
<b>6.</b>	<b>Certificate of Registration for empanelment with Govt./ Public Sector ( certificate registration to be enclosed as Annexure – IV)</b>	Name of the organization	Year since empanelled
		i.	
		ii.	
<b>7.</b>	<b>Give details of similar type of contracts</b>		

S.No.	Name of Project	Name of Employer	Nature of work	Work order dated	Date of completion of work	Value (Rs.)	
<b>8.</b>	<b>Details of civil suit, if any that arose during execution of contract in the past 10 years.</b>						
<b>9.</b>	<b>Specify maximum value of single value project executed during the last three years.</b>						
<b>10.</b>	<b>Name &amp; relation, if any, with the staff member of Bhagwant Group</b>						
<b>11.</b>	<b>Details of work executed during the last 3 years</b>						
Type of work	Work executed for (Name of the institution/ organization)	Nature of work (in brief)	Location	Value (Rs.)	Duration of work with date		If work left incomplete or terminated (give reasons)
					Commencement	Completion	


**Note:** Copies of work orders along with zerox copies of relevant TDS certificate, satisfactory completion certificate obtained from the client to be enclosed as Annexure-V. Please note without the copies of certificates, your application is liable to be rejected.

<b>12.</b>	<b>Details of work <u>on hand</u></b> (photo copies of work orders issued by valued clients, State Govt., Semi-Govt. organizations should be enclosed as Annexure-VI).					
Type of work	Work executed for (Name of the institution)	Nature of work (in brief)	Location	Value (Rs.)	Duration of work, stipulated time	Present stage of work
<b>13.</b>	<b>List of names of employees</b>					
Name	Qualification	Experience	Particulars of work done	Employed in your firm since	Value of work done (Rs.)	

<b>14.</b>	<b>List of Plant &amp; Machinery Available</b>				
	SI. No.	Type of machines	Make	Numbers	
<b>15.</b>	<b>Turnover in last 3 years</b> (copies of income-tax returns / assessment orders for each year to be enclosed as Annexure-VII-A, VII-B, VII-C for previous three years)				
	SI. No.	Year	Turnover (Rs. In lacs)	Income-Tax paid	Service Tax Paid

<b>16.</b>	<b>List of Enclosures</b>				
	ANNEXURE No.	PARTICULARS			TICK IF ENCLOSED
	I	Certificate of registration of Company/ partnership deed.			
	II-A, II-B, II-C	Certificate of registration with Income Tax, Service Tax, EPF authorities.			
	III-A, III-B, III- C	Audited Balance Sheet & Profit & Loss A/c. Statement for the last three years.			
	IV	Certificates of Registration for Empanelment with Govt. / Public Sector.			
	V	Copies of work orders along with zerox copies relevant TDS certificate, satisfactory completion certificate mentioning value of work.			
	VI	Copies of work orders issued by valued clients, State Govt., Semi-Govt. bodies.			
	VII-A, VII-B, VII-C	Copies of income-tax returns / assessment orders for previous 03 years.			

## **DECLARATION**

- I/We have read the instructions appended to the preformed and I/We understand that if any false information is detected at a later date, any future contract made between ourselves and Bhagwant Group on the basis of the information given by me/us can be treated as invalid by the Bhagwant Group and I / We will be solely responsible for the consequences.

2. I / We agree that the decision of Bhagwant Group in selection of contractors will be final and binding to me / us.
3. All the information furnished by me here under is correct to the best of my knowledge and belief.
4. I / We agree that I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.

**Place :**

**SIGNATURE**

**Date :**

**NAME OF DESIGNATION**

**SEAL OF ORGANISATION**

**Note : Contractor Signature each page of Application Form.**